



Private Party Contract

The Rusty Fox is a public facility. There are times we make ourselves available for private parties. Our rates differ based on “Closed” versus “Normal” versus “Prime” hours.

“Closed” hours are when we are normally closed such as Sundays, Mondays and before 4:00pm the remaining days of the week. The rental rate is **\$200** for up to 4 hours. Each additional hour is \$50.

“Normal” hours are when we are normally open such as Tuesday thru Thursday 4:00pm and after. These rates are negotiable but are higher since they disrupt and take away from normal business and events.

“Prime” hours are Friday and Saturday night. These are our busiest times. A party generally shuts us down to the public the entire night. It is a minimum \$300 rental fee with the expectation that sales from the party would be \$300 minimum. Patron agrees to pay additional rental fee so that minimum total is \$600 if sales aren’t enough. If you feel like you would not meet these requirements, discuss with us the possibility of having the party while we are open. Occasionally, we allow parties until 7pm at a lesser fee. It is best to discuss any “Prime” event with us.

The rental rates are flexible depending on the size and type of event, the time of year and can be discussed with the owners. Holidays & certain December dates may also have a higher rate.

A signed contract is required to reserve all private functions at time of booking. A non-refundable deposit of \$100 will be required at this time and will be credited to final billing. Upon receipt of contract plus deposit, the event space will be held for Patron. Until then nothing is guaranteed.

Schedule at least 2 weeks in advance, longer if catering or special alcohol is requested.

The billable time for the private party is determined from scheduled arrival, including set up until cleanup is completed. Patron will be billed any overages. All times rounded up to nearest .5 hour.

The rental rate includes a bartender. Food, drink, massage, etc. are separate billable items.

We have a wireless microphone, speaker, jukebox & karaoke. We can play kid friendly background music.

All decorations must be approved. Set up and take down of special decorations, etc. are the responsibility of the guests and must not damage any property of the Rusty Fox. Patron will be billed for such damages. The Rusty Fox is not responsible for the damage, loss or theft of Patron’s and Guest’s decorations or property and does not carry any insurance to cover it. Any property brought into the Rusty Fox by Patron or guests is done at the sole risk of that person.

Seating capacity: Normal setup 40 people, max is 60 people w/no food tables or 50 max with 3 food tables (including bar seating).

We have the right to refuse minors at private parties depending on the type and circumstance and all minors must have an adult responsible for them at the party. All guests must be off premises by 1:00am.

We offer various catering options. Full payment may be required for any special items prior to event.

All outside food must be approved. The Rusty Fox is not responsible for the safe handling and storage of outside food nor should it be assumed we have the facilities to reheat, heat, cool, freeze or store items. Patron and Guests are responsible for safe handling of outside food in accordance with Health Department guidelines.

Cakes, ice cream and similar custom celebration food items are allowed if they do not overlap with our menu. A copy of our menu will be provided to you.

Special requests - We do our best to provide you with the perfect venue for your event. Don't hesitate to ask for help or ideas but understand that our capabilities may be limited or restricted by law, ordinances or by Health Department guidelines.

Gratuity: Any event in which an open tab is established or a large quantity of alcohol is pre-bought, a 20% gratuity will be added to Patron's food and bar bill to be given to staff who worked the event.

The entire balance is due at the close of the event by cash, check or credit card. All applicable sales tax, gratuities, service fees, food, and drink charges, will be included in this. A 3% card fee applies.

Alcohol: The sale, service and consumption of alcohol is regulated by law and no alcohol may be brought in from outside sources. The Rusty Fox is required to abide by these regulations to keep everyone safe. We reserve the right to refuse alcohol to anyone at anytime and patrons are expected to abide to laws.

Conduct: Patron agrees to conduct the Event in an orderly manner in full compliance with applicable laws, regulations, and rules of The Rusty Fox. Patron assumes full responsibility for the conduct of all persons in attendance at Patron's Event and for any damage done to any part of the premises during the time of Patron's Event. Any damages to the Property of the Rusty Fox will be assessed and repairs and replacement applied to final bill.

I've read and I, the undersigned, AGREE to the General Terms and Conditions in this document. I agree to pay for all custom items selected on Page 3 regarding catering, gifts, food, etc.

Signature: _____ Date: _____

Print Name: _____

Address: _____

Phone: _____

Email: _____

Date of event: _____

Start & End Time: _____

of Guests: _____

Type of Event: _____

Is this a Surprise Party? _____

Who is the party for? _____

Open bar or Everyone pays for their own? _____

Special requests: _____

The Rusty Fox, 1 E 3rd St, Sterling, IL 61081 779-245-8661 Owner, Darrell Wallace, Cell
RustyFoxAlehouse@gmail.com Photos from past parties on RustyFoxAlehouse.com

Rusty Fox Catering Options

\$50 Cheese, Sausage, Cracker Tray – Serves 50

Assorted cheeses, summer sausage, Ritz and club crackers

\$60 Veggie Tray – Serves 50

Broccoli, carrots, celery, cucumbers, green olives, ranch veggie dip

Mozzarella wraps - Mozzarella stick wrapped in pepperoni, salami, prosciutto

\$26 Mozzarella wraps – 24 pieces - Serves 12 qty wanted: _____

Fruit & Nut Trays – We will build any tray you want. We charge our cost + 30% for service & prep. Fruit Dip included.

Red Grapes

Green Grapes

Pineapple

Watermelon

Cantaloupe

Muskmelon

Kiwi

Strawberries

Blueberries

Black Raspberries

Red Raspberries

Mixed Nuts Only

Cashews

Pecans

Walnuts

Peanuts

Brazil Nuts

Pistachios, no shell

Baked Appetizers (available in 1 lb portions, 1 lb feeds 6)

\$10.75 Cheese curds w/ranch; qty wanted: _____

\$10.75 Mozzarella Sticks w/marinara; qty wanted: _____

\$10.75 Jalapeno poppers w/sauce, qty wanted: _____

\$10.75 Pickles w/ranch; qty wanted: _____

Assorted Lindt Lindor Chocolate Balls (recommend 2 per guest) \$1.25 per 2 balls; qty wanted: _____

\$13 Elk Summer Sausage 8oz (feeds 5-6) qty wanted: _____

\$50 White Linen Tablecloth Upgrade, make your event extra classy

\$5 bottle of champagne per guest x _____ (# of guests) = \$ _____ total

Gift Package for the special Person or guests: _____

We can build a gift box including a massage certificate, bottle of wine, Rusty Fox wine or beer glass, Rusty Fox wine stoppers, koozies, bottle openers, elk & summer sausage, 6 pack of beer, any liquor, t-shirts, hoodie, polo

Fresh Chicago Style Pizza: _____

We can have fresh, Chicago style pizza made, sauce on top. Normally, this is during the evenings, but can be arranged with a \$100 minimum order earlier in the day. (Six 16" pizzas will feed 50 people)

Special items: _____

Prices above include tax. Pre-payment may be required for anything selected above depending on cost & availability.